

ETHICS ORIENTATION

Provided, for your review, are the following ethics materials found in the Treasury Ethics Handbook:

- Standards of Ethical Conduct for Employees of the Executive Branch (5 CFR Part 2635, including Related Statutory Authorities in Subpart I)
- Supplemental Standards of Ethical Conduct for Employees of the Department of the Treasury (5 CFR Part 3101)
- Department of the Treasury Employee Rules of Conduct (31 CFR Part 0)

Also provided in the online orientation packet:

- Names, titles, office addresses, and telephone numbers of ethic officials available to answer ethic questions.

Each employee is to receive a minimum of one hour of official duty time for the purpose of receiving ethics training and/or reviewing the written materials referenced above.

Please complete the following to show that you received the above materials as part of your orientation.

First Name MI Last Name (Please print)

Social Security Number

Signature

Date

Organization (Within BPD)